

Agenda, Participants & Logistics

Online CIB annual meeting

Wednesday 17 June 2020

14:00-17:00 CEST

Please register [here](#)

Access the Zoom meeting [here](#)

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1. **Draft agenda of the online CIB annual meeting 2020 - version 15062020**

Chair: Peter Knip, Director VNG International

Co-chair: Sebastien Hamel, Executive Director FCM programs

17 June, between 14:00 - 17:00 CEST

Please register [here](#) (after 15 June, please email uclg.cib@vng.nl)

Access the Zoom meeting [here](#)

Spoken language: English

Interpretation: [French](#) and [Spanish](#) interpretation is available in the plenary parts and in break-out session 4

14:00 – 14:45 **Setting the scene**

- Opening and update on recent CIB activities and priorities (CIB chair Peter Knip)
- The relevance of CIB within UCLG (Emilia Sáiz, Secretary General of UCLG)
- The main challenges that COVID-19 poses to our field of work (CIB co-chair Sebastien Hamel)
- Inputs from CIB members (VVSG & FNP)

14:45 – 16:15 **Impact of COVID-19 on international capacity building programmes (break-out sessions)¹**

1. **Showcasing** the impact of COVID-19 on vulnerable populations (including women and girls) in local communities (led by: CILG & the city of eThekweni)
2. **Building** a common narrative: dialoguing with the international donor community and national governments on role of local governments in the crisis response and aftermath (led by: VNG International, CUF, FNP)
3. **Adapting** your ongoing international programmes between local governments: from international travel to distant technical assistance (led by: ALGA, ICLD)
4. **Stimulating** local economies – how to enhance local economic development in the post-COVID-19 context (led by: FCM, SALGA, FAMSÍ (TBC))
5. **Building back better:** how to build resilience, while safeguarding local democracy and inclusive public governance? (led by: UCLG, UMT, UCLG ASPAC)
6. **Exploring** new options for financing international cooperation between local governments and how to access those (led by: FCM, UCLG)

16:15 – 16:40 *Virtual coffee break*

16:40 – 17:00 **Wrap-up**

- Follow-up actions from the break-out sessions (CIB members)
- Key elements for a joint position on COVID-19 and international cooperation
- CIB priorities towards the future (CIB chairs Peter Knip and Sebastien Hamel)

¹ The (principles behind the) SDGs are integrated in the set-up of all of the break-out sessions.

2. Draft participants list (version 15 June 2020)

PRESIDENCY

VNG International

- 1. Peter Knip**
Director
Chair of CIB
- 2. Jessie Post**
Project Manager
CIB Working Group secretariat
- 3. Stan Abma**
Project Manager
CIB Working Group secretariat
- 4. Arne Musch**
Unit Manager
- 5. Eline Vermeer**
Project manager
- 6. Judith Geerling**
Project manager
- 7. Volkert Doop**
Project Manager
- 8. Bashar Jumaa**
VNG International representative in
Palestine
- 9. Soumaya Ben Miled**
Project Manager
- 10. Daan Stelder**
Project Manager
- 11. Carol Nader**
Intern
- 12. Lisa Brakband**
Intern

VICE PRESIDENCY

Federation of Canadian Municipalities (FCM)

- 13. Sebastien Hamel**
Executive Director, FCM Programs
Co-chair of CIB
- 14. Elena Pierce**
Governance, Policy and Networks Officer
- 15. Michael Wodzicki**
Director Strategies and Development,
FCM Programs
- 16. Gaby Senay**
Director – Jordan Municipal Support
Project
- 17. Pascal Lavoie**
Director of Programs
- 18. Marshall Gallardo**
Project Manager
- 19. Chantal Havard**
Manager, Women in Municipal
Governance
- 20. Nora Benamra**
Project Manager
- 21. Isaac Alvarez Sánchez**
National Coordinator of the Bolivia
Programme

CIB WORKING GROUP MEMBERS

ACCD

- 22. Miquel Àngel Prieto Vaz**
Operational planning unit

ACOBOL

- 23. Bernarda Sarué Pereira**
Directora Ejecutiva

AICCRE

- 24. Carla Rey**
Secretary-General

AI-LAS Alliance

- 25. Paola Arjona**
Director

Asociación de municipios de Mexico (AMMAC)

- 26. Arie Aabrahamssohn**
Director

Association des Municipalités du Mali

- 27. M. Yousouf Diakite**
Directeur Exécutif

Association of Flemish Cities and Municipalities (VVSG)

- 28. Bert Janssens**
Coordinator International

- 29. Hanne Albers**
Advisor VVSG International

- 30. Leen Broekaert**
Staff International Department

- 31. Saskia van Driel**
Advisor Team International

- 32. Elke de Taeye**
Local Climate Action/ Circular Economy

- 33. Steven Desair**
Stafmedewerker lokale voedselstrategie

- 34. Karlien Gorissen**
Advisor

- 35. Jules de Winter**
Staff International department

Association of Local Government Authorities in Puntland (ALGAPL)

- 36. Ahmed Yasin Mohamed**
Executive director

Barcelona City Council

- 37. David Llistar Bosch**
Director Department of Global Justice and International Cooperation

- 38. Jordi Cortés**
International Cooperation Officer

Benadir Regional Administration and Mogadishu Municipal

- 39. Abdirahman Haile**
Director of Programs and Regional Development

Catalan Fund of Cooperation

- 40. Toni Royo**
Human Rights practitioner

CEMR-PLATFORMA

- 41. Boris Tonhauser**
Policy Advisor

- 42. Amandine Sabourin**
Project Officer – Advocacy

Centre for innovative local governance (CILG)

- 43. Neila Akrimi**
General Director

- 44. Mariem Oueslati**
LED Technical Advisor

Chinese People Association for Friendship with Foreign Countries (CPAFFC)

- 45. Zhang Hualu**
Director

- 46. Lyu Yanxia**
Director

- 47. Fan Wang**
Staff

Cités Unies France

- 48. Simoné Giovetti**
Chef of Department

- 49. Lucas Giboin**
Project Officer

- 50. Carly Maria Richards**
Intern in International European and Crisis Management

City of Kazan

- 51. Ruslan Galiakhmetov**
Head of International Relations
Department

The City of eThekweni

- 52. Puvendra Akkiah**
Manager

City of Sint-Truiden

- 53. Evert Bessemans**
Local government official – Local Global
Policy

Collectivité Territoriale

- 54. BenMohamed Lahcen**
DGS Commune Agadr Maroc

**Euro-Latin American Alliance for Cooperation
between Cities**

- 55. Itzel Hernández**
Deputy Director on Knowledge
Management

Federation of Sri Lankan Local Govt. Authorities

- 56. Hemanthi Goonasekera**
Chief Executive Officer

FNP (Brazil)

- 57. Paulo Oliveira**
International relations coordinator

**Generalitat de Catalunya - Catalan Agency for
Development Cooperation**

- 58. Javier Sánchez Cano**
Head of the planning, monitoring and
evaluation unit

- 59. Marc Navarro**
Evaluation manager

- 60. Miquel Àngel Prieto Vaz**
Operational planning unit

- 61. Carme Gual**
Director

Government of the Province of Barcelona

- 62. Kontxi Odriozola**
Head of the Europe and Int. Strategy

- 63. Marga Barceló**
Head of the Development Cooperation
Office

- 64. Olivia Paton**
International Relations Officer

- 65. Ana Tapia Aquino**
Technician of International Relations

**KS - Norwegian Association of Local and Regional
Authorities**

- 66. Elita Cakule**
Head of International Projects'
Department

- 67. Bjorn Rongevaer**
Senior Advisor

**Latvian Association of Local and Regional
Governments**

- 68. Agita Kaupuza**
Advisor on EU Issues

League of Cities of the Philippines (LCP)

- 69. Veronica Hitosis**
Deputy Executive Director for Policy,
Programs, and Projects

Local Councils Association (Pakistan)

- 70. Anwar Hussain**
Chief executive

**Medellín Global Centro de Estudios
Internacionales Estratégicos**

- 71. Sergio Escobar**
Director Ejecutivo

Metropolis

- 72. Oscar Chamat**
Policy and Research Officer

**Montevideo city Hall – International and
Cooperation division**

- 73. Nelson Fernandez**
Director

Municipal Association of Nepal (MuAN)

- 74. Kalanidhi Devkota**
Executive Director

Municipality of Bornem

- 75. Elke de Sagher**
Expert global Policy

Municipality of Rabat

- 76. Dr. Hayat Sami**
Head of Cooperation and Partnership
department

National Confederation of Municipalities (CNM)

- 77. Isabella da Silva dos Santos**
International Assistant

**NALAS - Network of Associations of Local
Authorities of South-East Europe**

- 78. Elton Stafa**
Advisor

**Rwanda Association of Local Government
Authorities (RALGA)**

- 79. Ngendahimana Ladislas**
Secretary General

**Swedish Association of Local Authorities and
Regions**

- 80. Matilda Lindberg**
Policy advisor
- 88. Björn Möller**
Quality Assurance Manager

UCCI (Ibero American Union of Capital Cities)

- 89. Braulio Diaz**
Knowledge Management

Union of Municipalities of Turkey

- 90. Cemal Bas**
Head of Project & Financing

United Cities and Local Governments (UCLG)

- 91. Emilia Saiz**
Secretary General
- 92. Sara Hoeflich**
UCLG Director Learning
- 93. Edgardo Bilsky**
UCLG Director Research
- 94. Pablo Fernandez Marmisolle Daguerre**
Chief of Staff

South African Local Government Association

- 81. Lance Joel**
Executive Manager in the office of the
Chief Executive Officer

- 82. Winnie Maganyne**
International Projects Manager

- 83. Tebogo Matlou**
Project manager: International
partnerships & Programmes

**Spanish Federation of Municipalities and
Provinces**

- 84. Mercedes Sanchez Salido**
Deputy Director of International
Cooperation

**Swedish International Centre for Local Democracy
(ICLD)**

- 85. Johan Lilja**
Secretary-general
- 86. Karin Melin**
Director
- 87. Shannon Lövgren**
Program Officer
- 95. Fernando Santomauro**
Learning officer
- 96. Mathilde Penard**
Project officer Local Finance
- 97. Juan Carlos Uribe**
Learning officer
- 98. Fátima Fernandéz**
Project Officer
- 99. Serge Allou**
Special Advisor
- 100. Koffi Abalo**
Intern
- 101. Sogen Moodley**
Director Urban Vision – appointed by
UCLG

United Cities and Local Governments Africa (UCLG Africa)

102. Najat Zarrouk

Director of ALGA Academy

103. Chabi Fariath

Assistante de direction de Chargée
d'Études

104. Ramilijaona

Officer in charge of Academic Affairs

United Cities and Local Governments Asia-Pacific (UCLG ASPAC)

105. Ramona Lissa Villegas

Institutional Governance Coordinator

106. Helmi Abidin

DRR and Resilience Coordinator

107. Sabeena Gul

Coordinator South West

108. Shengxue Zhou

Staff Belt & Road Local Cooperation

United Cities and Local Governments Middle East and West-Africa (UCLG MEWA)

109. Baris Timur

Coordinator International Relations

110. Jülide Çetin Akkus

Project officer

Xi'an Foreign Affairs Office

111. Qiang Sheng

Director

112. Zhang Lan

Deputy Division Chef

113. Shi Qi

Deputy Division Chef

ASSOCIATED EXPERTS

CLGF

114. Carl Wright

SG Emeritus

Sandra Ceciarini Advice

115. Sandra Ceciarini

Consultant

OBSERVERS

DeLoG

116. Agnes Luedicke

Advisor

117. Lena M. Harris-Pomeroy

Advisor

INTERPRETERS

118. Yan Dansha

Interpreter for Xi'an Foreign Affairs Office

119. Zhao Lu

Interpreter for Xi'an Foreign Affairs Office

3. Zoom instructions

Before the meeting

As indicated above, the online meeting will take place via Zoom. This application works optimally when the Zoom Desktop client version is downloaded on the device which you will use to attend the meeting. This assures better use of the full features of the application. We therefore kindly advise everyone to download the desktop version [here](#) and select “Zoom Client for Meetings”.

To join the meeting

We advise you to join the meeting 10 minutes in advance, to assure that everything runs smoothly.

The online Zoom location of the CIB Annual Meeting will be open and accessible on June 17th from 14:00 CET via this [link](#). Once you click on this link to the Zoom location, you will receive a message with a link to “Join via computer” and the option to join the meeting via a mobile device using the call option.

Joining the meeting in your browser

If you want to join the zoom meeting on your **browser** (not using the downloaded application), you may do this by going to join.zoom.us on any browser and entering the **Meeting ID** provided by us early next week.

Joining the meeting through the downloaded Zoom application

If you want to **join the meeting via the downloaded Zoom Desktop client**, please follow these steps:

1. Open the Zoom desktop client.
2. Join a meeting using one of these methods:
 - Click **Join a Meeting** if you want to join without signing in.





Join

- Sign in to Zoom and then click **Join** if you want to use your personal account.
3. Enter the [meeting ID](#) number and your display name.
 - If you're signed in, change your name if you don't want your [default name](#) to appear.
 - If you're not signed in, enter a display name.
 4. Select if you would like to connect audio and/or video and click **Join**.

Testing your audio

You will have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are sure that your audio works, click on “Join with computer audio”.

Waiting room

It is possible that you will have to wait for a short moment in the “Waiting Room”, you will be given access to the meeting automatically.

During the meeting – moving rooms

From plenary to break-out rooms

The meeting will start with a plenary session, with all the participants of the annual meeting in one virtual room. After the first plenary part of the meeting, everyone will automatically be relocated to the break-out session for which you registered and to the room of this session.


In case you have not submitted your break-out session of preference, please do so via this [Google Form](#) or e-mail carol.nader@vng.nl **before the 15th of June**.

From break-out rooms to virtual coffee corners



Once the break-out sessions have come to an end, everyone will be relocated automatically to the virtual coffee corners. In these virtual coffee corners, you will be joined by 3-4 other participants, with which you can enjoy a small coffee break of 15 minutes, in which you can get to know each other or share something from your break-out session.

The relocation in both occasions will be done by the organisation, so there is no need to log in or log out of the Zoom session. After the coffee break everyone will automatically come back together in the plenary space for the closing session of the CIB annual meeting 20202, in the main meeting room.

Audio, video and chat settings in Zoom

- The audio settings and **mute/unmute** options can be found via the microphone button at the bottom of your screen 

We request everyone to mute their microphones when not speaking to avoid back ground noise. Thank you!

- You can turn your **video** on/off by clicking on the video tab:  Video
- To chat with other participants, click on the chat button in the bottom of your screen. 

This will open the chat on the right side of the screen. You can type a message into the chat box or click on the drop down arrow next to “To:” if you want to send a message to only a specific person and/or the panelists.

Interpretation

Interpretation between English, French and Spanish is available in the plenary parts and in the break-out session on stimulating local economies. You can switch to interpretation by clicking on the button at the bottom of the screen. To switch back to the original language, press original language at the same menu.

Recording

The entire CIB annual meeting will be recorded, to be able to produce a good and complete report for members. If you have any objections to this, please contact uclg.cib@vng.nl

Contact information

Experiencing technical difficulties prior to or during the meeting?

Please contact Amanda Delorey (adelorey@fcm.ca) or Carol Nader (carol.nader@vng.nl). The whole session will be recorded. If you have any objections against this, please do not hesitate to let us know, via carol.nader@vng.nl.