1.1 Draft agenda Annual meeting of the UCLG CIB Working Group 2020

Chair: Peter Knip, Director VNG International
Co-chair: Sebastien Hamel, Executive Director FCM programs

Monday 15 June 2020 – Getting to know each other
Brussels (optional) and Sint-Niklaas

09:00-12:00  Optional visit to VVSG (Brussels)*
  09:00-09:30  Opening remarks by Mr Kris Snijkers, General Director of VVSG
  09:30-11:30  Programme at VVSG: visit of the VVSG building (sustainable office),
               structure of the organisation (political + administrative) and strategic
               plan with following themes (organizational structure of VVSG as an
               LGA, work of the political commissions, advocacy for our members’
               interests, visit to the building)

11:30-12:00  Lunch to go

12:00-14:00  Joint travel to municipality of Sint-Niklaas (train ride)

13:30-14:00  Registration at Walburg Castle (location of CIB meeting)
  Address: Walburgstraat 35, 9100
  Sint-Niklaas, Belgium

14:00-14:45  Opening by CIB chairs
  Update on CIB priorities and activities by CIB chair Peter Knip, Director VNG
  International and co-chair: Sebastien Hamel, Director FCM programs; facilitation by
  Jessie Post, CIB secretariat

15:00-15:30  Roundtable exchange between CIB members (part 1)
  Interactive peer-to-peer exchange, displaying project updates, achievements and
  questions of members
  Facilitation by Hanne Albers, VVSG, and Elena Pierce, FCM

15:30–16:00  Coffee break

16:00–17:30  Roundtable exchange between CIB Members (part 2)
  Interactive peer-to-peer exchange, displaying project updates, achievements and
  questions of members
  Facilitation by Hanne Albers, VVSG, and Elena Pierce, FCM

17:30–18:00  Wrap-up of the roundtable exchange – questions to be answered in the next days
  Facilitation by Jessie Post, CIB secretariat

18:00-19:00  Networking reception at Walburg Castle
  Offered by CIB secretariat
Tuesday 16 June 2020 – Knowledge exchange
Sint-Niklaas

08:30-09:00 Welcome with coffee

09:00-10:00 Welcome remarks by the Mayor of Sint-Niklaas, mr. Lieven Dehandschutter (incl. introduction of SDG activities and international cooperation of Sint-Niklaas)

10:00-11:00 International cooperation and capacity building activities of VVSG
Short presentations:
- The European and International efforts of VVSG, Bert Janssens, Coordinator European and International Affairs
- SDG pilot programme of VVSG: results and lessons learned

11:00-11:30 Coffee break

11:30-13:00 Break-out sessions: Linking international agendas to project management (part 1)
- Innovative Financing by [name], [role], [organisation]
- Urban agenda by [name], [role], [organisation]
- Gender by [name], [role], [organisation]
- Monitoring and Evaluation (incl. experiences with (CIB’s) peer reviews) by CIB secretariat, VVSG and NALAS

13:00 – 14:00 Lunch at Walburg Castle

14:00 - 16:00 Break-out sessions: Linking international agendas to project management (part 2)
- Innovative Financing by [name], [role], [organisation]
- Urban agenda by [name], [role], [organisation]
- Gender by [name], [role], [organisation]
- Monitoring and Evaluation (incl. experiences with (CIB’s) peer reviews) by CIB secretariat, VVSG and NALAS

16:00 – 17:30 Update by UCLG on variety of topics relevant to CIB

19:00 – 21:00 Diner offered by VVSG @ De Variant, Sint-Niklaas

Wednesday 17 June 2020 – Harvesting practices
Sint-Niklaas

08:30-08:50 Welcome with coffee

08:50-09:00 Opening of second day
09:00-10:30 **World Cafe**, with (small) group discussions
The table host will provide information on a case study related to the topic in about 10 minutes, followed by 15 minutes of Q&A. There will be three rounds in total on the following topics:
- Table I Climate
- Table II Working in politically sensitive countries
- Table III Winner of PLATFORMAwards 2020
- Table IV City of Harelbeke as SDG-voice
- Table V Ghent: Fair Trade Award and cooperation with Sanehwal, India
- Table VI Thematic approach to international cooperation: partnership Bruges (Belgium) and Ebolowa (Cameroon) on fair trade cacao/chocolate
- Table VII Topic based on expressed interest of participants in previous days

Introduction on set-up/methodology by Stan Abma, CIB secretariat

10:30-11:00 **Coffee break**

11:00-12:30 **Workshop on SDGs & decentralised cooperation**, organised with UCLG and PLATFORMA

12:30-13:30 **Lunch at Walburg castle**

13:30-14:00 **Plenary closing of CIB Annual meeting 2020** by Peter Knip, CIB chair and Director VNG International, and Sebastien Hamel, CIB co-chair and Executive Director FCM Programs

14:00-17:00 **Optional afternoon programme**
Field visit Sint-Niklaas, organised by the municipality of Sint-Niklaas (topic: participatory democracy)

* only organised with enough registrations. This will be confirmed later.