



VNG International is the International Cooperation Agency of the Association of Netherlands Municipalities (VNG). Established in 2001, VNG International provides technical assistance in the democratisation and decentralisation processes worldwide through project intervention with specific focus on local authorities and their associations as well as civil society organizations and national authorities. More information on VNG can be found at our website: www.vng-international.nl

VNG International is currently seeking a Chief of Party (COP) for an anticipated 2-year USAID Civil Society project in Tunisia. The aim of the project is to strengthen non-governmental organizations and their ability to represent the interests of their members before the government. With the assistance of headquarters and the VNG affiliated Center for Innovative Local Governance in Tunis, the COP will provide overall management of the project. This will include technical, financial and administrative oversight of the project and serving as the primary liaison of VNG to USAID/Tunisia and the host country government. The ideal candidate will have subject matter expertise in Civil Society and Local Government, as well as relevant management experience, familiarity with USAID rules and regulations and fluency in both written and spoken English, French and Arabic.

Duties and Responsibilities:

- Provide technical and managerial leadership on capacity building, organizational development, advocacy and government relations for non-governmental organizations, community-based organizations, etc.
- Lead design and implementation of all program components and activities.
- Recruit, train, supervise and lead office staff and partner organizations, including subcontractors, grantees and consultants.
- Represent the project before USAID/Tunisia, other international donors, the Government of Tunisia, local NGOs, CSOs and other community organizations.
- Oversee budget preparation and execution, providing overall financial oversight to ensure strict fiscal accountability.
- Oversee the development and implementation of technical work plans, the project's Monitoring Evaluation & Learning plan, contractual deliverable reports and other communications material.
- Ensure compliance with VNG internal protocols and USAID acquisition regulations, with special regard to financial and grant management.

Qualifications

- Minimum of 7 years' experience in civil society support and development, including capacity building, organizational development and advocacy.
- Advanced degree in political science, international relations, development, communications or a relevant field.
- Successful track record leading implementation US Government-funded projects in developing countries.
- Excellent project management skills, including a reputation for equitable leadership of diverse teams.

- Excellent organizational, analytical, oral and written communications skills.
- Demonstrated supervisory and leadership skills in multi-cultural contexts.
- Professional proficiency in written and spoken English and French.

Preferred

- Prior experience managing an NGO/CSO or work as a community organizer, advocate or communications director.
- Proficiency in MicroSoft suite of programs.
- Professional proficiency in Arabic.

Estimated starting date: Q3 2021

Project duration: 24 months

Interested experts are invited to send their updated CV to the attention of M. Arne Musch (arne.musch@vng.nl) before July 1st 2021. Please note that only qualified experts will be requested to elaborate on their solicitation.

Further information on the various responsibilities assigned to the expert and the scope of the assignment will be available upon request at arne.musch@vng.nl