***Travelling details per mission:***

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| F L I G H T D E T A I L S | | | | |
| Date | **From** | **To** | **Time** | Flight number |
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| H O T E L D E T A I L S | | | |
| Date | **Hotel** | **Adress** | Contact details (phone, website) |
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| D E T A I L S O F L O C A L C O N T A C T S | | | |
| Name | **Organisation** | **Phone** | e-Mail |
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| O T H E R T R A V E L D E T A I L S (traveling by car, public transportation, etc.) |
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